## CERTIFICATION FOR POST-BACCALAUREATE STUDENT (Second Bachelor's Degree – Class 5B or Professional 5D, 5P, 5M)

Departments—use for students who have already completed a first degree and are to be certified to pursue a <u>new second</u> bachelor's degree.

- Graduating seniors (class code 4) will not change until <u>after</u> the current semester is completed and degree is conferred.
- Students seeking financial aid MUST also complete the Financial Aid Office's 5B Second Bachelor Degree Verification form.
- Students who plan to begin a program of graduate studies should be directed to the Graduate School.

Return this form to the Registrar's Office on your campus.

Do NOT use this form to certify a student into a second major. Instead use the 'Certification of Second Major/Minor' form. Please Print Name \_ \_\_\_ I.D. \_\_\_\_\_ First Previous Degree Earned (e.g., BA in Business Administration) New Major Leading to Second Degree\* \_\_\_ \_\_\_\_\_ Option \* OR if student needs to complete prerequisite courses to certify in the major, you may specify an ASH code that leads to the major / degree that the student is working toward: ASH code: \_\_\_\_\_ (Submit 'Change of Major' form when the student is able to certify.) Effective Date: Fall 20 Spring 20 Summer 20 Dept Chair or Designee Signature of Second Degree \_\_\_\_\_\_ Date Departmental Contact Phone or Email Return this form to the Registrar's Office on your campus. Washington State University - Rev 6 10 CERTIFICATION FOR POST-BACCALAUREATE STUDENT (Second Bachelor's Degree – Class 5B or Professional 5D, 5P, 5M) Departments—use for students who have already completed a first degree and are to be certified to pursue a new second bachelor's degree. Graduating seniors (class code 4) will not change until after the current semester is completed and degree is conferred. Students seeking financial aid MUST also complete the Financial Aid Office's 5B – Second Bachelor Degree Verification form. Students who plan to begin a program of graduate studies should be directed to the Graduate School. Do NOT use this form to certify a student into a second major. Instead use the 'Certification of Second Major/Minor' form. Please Print Name \_\_ \_\_\_ I.D. \_\_\_\_ Previous Degree Earned (e.g., BA in Business Administration) New Major Leading to Second Degree\* Option \* OR if student needs to complete prerequisite courses to certify in the major, you may specify an ASH code that leads to the major / degree that the student is working toward: ASH code: \_\_\_\_\_ (Submit 'Change of Major' form when the student is able to certify.) Effective Date: Fall 20\_\_\_ Spring 20\_\_\_ Summer 20\_\_\_ Dept Chair or Designee Signature of Second Degree Date Departmental Contact Phone or Email

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